

Message

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**From:** Han, Linda (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=LINDA.HAN]  
**Sent:** 6/23/2010 10:07:03 PM  
**To:** ValdesLupi, Monica (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Monica.ValdesLupi]; Connolly, Grace (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Grace.Connolly]  
**Subject:** Re: Lay-offs

Thanks for the message. Will Zanolli be included with these reassessments or is there a different mechanism for her?

----- Original Message -----

From: ValdesLupi, Monica (DPH)  
To: Han, Linda (DPH); Connolly, Grace (DPH)  
Sent: Wed Jun 23 17:54:03 2010  
Subject: Lay-offs

Hi - I'm not sure if Lana has already been in touch w/ you about the next steps around the lay-offs. HR staff will join Linda at meetings next week to issue lay-off letters along w/ letters re: re-assessments. Linda, I'm not sure if you've gone through this before but HR will help prepare a script for you and if you'd like, I can ask them to do a run-through w/ you beforehand. Just let me know how you'd like to prepare.

Lay-offs:

1) [REDACTED] I spoke w/ Grace about this b/c HR has asked that we have security on hand. Probably good to catch up w/ Grace on what we decided.

Re-assessments: we'll share the specific details with you before the meetings and I believe that the receiving bureau will have an opportunity to meet with them to walk through their new assignment.

- 1) [REDACTED] will be re-assigned to a vacancy at HCQ.
- 2) [REDACTED] will be re-assigned to a vacancy there at the lab.
- 3) Austin Nagle: will be re-assigned to EP.

Let me know if you have any questions.

Thanks for helping us find re-assessments  
Monica Valdes Lupi, JD, MPH  
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c. [REDACTED]